



## AASHE Board of Directors Meeting

August 30, 2024  
11.30 pm -1.00 pm

### APPROVED Meeting Minutes

**Attendance (X – present; R – regrets; A - absent):**

#### Board

x	Francois Miller
x	Stephania Fregosi
x	Rania Assariotaki
x	Daryl Pierson
x	Raghu Raghavan
x	Ashwani Vasishth
x	Chris O'Brien

x	John Madden
R	Jillian Buckholz
x	Sophia Agtarap
x	Kristin Parineh
x	Chris Ewing
x	Joseli Macedo
x	Greg (G.L.) Genco

#### Management & Guests

x	Meghan Fay Zahniser (Executive Director)

x	Domna Gallion

1. **Call to Order – Francois Miller**
  - Determination of Quorum
  - Opening Round

2. **Consent Agenda**

<b>MOTION: Motion to Approve Board Meeting Minutes – June 21, 2024</b>
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Moved by: John Madden

Seconded by: Chris O'Brien

Motion Carried

<b>MOTION: Motion to Approve Board Meeting Agenda - August 30, 2024</b>
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Moved by: John Madden

Seconded by: Chris O' Brien

Motion Carried

### 3. Executive Director Update - Meghan

- Busy summer with many educational opportunities
- Conference organization
  - Registration looking good so far over last year
  - Request board help with registration and sponsorships
- Sustainable Campus Index to be released soon
- STARS talking points to be sent out to board members
- Carnegie update - No specifics yet, discussions continue

### 4. Committee Updates

#### 4.1 Finance/Audit Committee - Daryl Pierson

- Finance Committee interviewed three audit firms and selected Nash CPAs LLC
  - We stressed RESJ framework to each audit firm
- AASHE finances are where we should be at mid-year
  - Conference registrations coming in well

**MOTION:** Proposal: The Finance Committee, after a thorough interview and reference check process, proposes we move forward with Nash CPAs LLC as our auditor for next year, hopefully entering into a multiyear relationship with them.

Moved by: Daryl Pierson

Seconded by: Ashwani Vasishth

Motion Carried

#### 4.2 Governance Committee - Francois Miller

- Francois presented the board chart with those elected and appointed, along with terms for each board member.
  - 2025 situation: 7 elected, 5 appointed
  - Two to rotate off at the end of 2024 (Raghu and Ashwani)
  - Looking for diversity and expertise in appointments this year
  - Board will consider a student as one of the new appointees for 2025
  - What are the criteria for student members? (discussion at board meeting in October)
  - Key gaps we are trying to fill: RESJ, fundraising, marketing
  - Would benefit from CPA or attorney on board
  - Looking ahead to end of 2025: Two to rotate off the board, both appointed
- Officers for 2025 to be elected anonymously during October meeting
  - Electing Vice Chair, Secretary and Treasurer
  - Affirming new Chair

**MOTION:** Proposal: The Governance Committee recommends that we fill the two vacancies that will be created at the end of the year (when Ashwani and Raghu rotate off the board) through an appointment process as opposed to an election. This will ensure that we can prioritize the perspectives and expertise we need to best advance our new strategic plan.

Moved by: Francois Miller

Seconded by: Steph Fregosi

Motion Carried with one abstention

## 5. Strategic Plan Update & Discussion (Steph Fregosi)

### 5.1 Progress since the retreat

- Many hours invested by board members and staff
- Back and forth discussion of goals and objectives

### 5.2 Presentation

- Key milestones toward embedding RESJ in the Strategic Plan (2023)
- RESJ Analysis Tool - assessment tool and reminder of impact
- Key Milestones toward embedding RESJ in the Strategic Plan (2024)
- Next steps: Drafting WHY statement, KPIs
- Acknowledgements: RESJ Committee, Strategic Plan Committee, AASHE Advisory Council, AASHE Staff

### 5.3 Recording of Optional Information Strategic Planning Meeting (linked in agenda)

### 5.4 Draft Strategic Plan

- Goal in designing the new strategic plan is to have an actionable plan, not a perfectly crafted plan.
- After approval of the new strategic plan, staff will create a detailed work plan to accomplish the objectives.
- The Executive Director is held responsible for these objectives in performance review.
- Plan should allow for changes over time
- Goals should be changed to bullet points to take emphasis off sequence and importance.
- First point will always be considered as most important when individuals view the plan.
- Board review of strategic plan every two years until 2029-2030.
- Graphic presentation of goals will stress interconnectedness of plan.

**MOTION:** Approve strategic plan goals, knowing there will be action setting by staff.

Moved by: Steph Fregosi

Seconded by: Ashwani Vasishth

Motion Carried: no opposed, two abstentions

## 6. Other Business - Francois Miller and Meghan Fay Zahniser

### 6.1 Outline of Annual Board Retreat Agenda & Request for Volunteers

- Follow up by email to recruit volunteers for opening and closing rounds of board retreat
- Board retreat begins at 8 am on Saturday
- Board and AASHE staff dinner on Saturday evening
- Walking tour on Sunday
- Potential plans for additional meals together with AASHE staff

Meeting was adjourned at 1:00 pm.

Next meeting is scheduled for October 26, 2024 in person in Anaheim CA.